



Health and Mental Health Services Advisory Committee (Health Community Collaborative - HCC)

General Plan/Approach:

Each grantee directly operating an Head Start program, and each delegate agency, must establish and maintain a Health and Mental Health Services Advisory Committee (Health Community Collaborative - HCC), which includes Head Start parents, professionals, and other volunteers from the community.

Head Start Program Performance Standards:

1302.40 (b) – Health and Mental Health Services Advisory Committee

Our procedures are subject to adjustment based on Public Health needs or advisory from either our local, state or federal governing bodies. Any temporary modifications to procedures in this event will be documented and shared with staff.

Procedure:

- The role of the HCC is to advise in the planning, operation, and evaluation of health and mental health services.
- The HCC assists in planning, accessing community health resources, and development of policies and procedures.
- HCC members are recruited through personal contact and Policy Council.
- Appropriate members include physicians, nurses, dentists, dieticians, WIC, audiologists, optometrists, mental health professionals, allied health professionals, coordinated care provider representatives and parents.
- HCC members may be consulted during the year as needs arise.

Tasks & Activities	Timeframe	Staff Responsible
Confirm membership of HCC for coming year.	Summer/early Fall	Health Manager or assigned staff
Recruit parents at Policy Council	Early Fall/October	PFCE department; designated staff
ID current health issues, questions or concerns to bring to HCC meeting.	January/February	Health Manager, Health Services
Agenda sent to 0-5 Director and Learning and Development	1 month prior to meeting	Health Services



Presentation sent to 0-5 Director and Learning and Development	2 weeks prior to meeting	Health Services
HCC meeting	April – Jackson or Josephine County	Health Services
Newsletter to Committee members	Quarterly	Health Services